

HEAD OFFICE

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Molemole Municipality

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote N.J

Reference: 8/1/1: FIN 003

28 November 2016

Molemole municipality is hereby inviting proposals with quotations from prospective service providers registered in the Central Suppliers Database (CSD) for the re-engineering assets classes for the purpose of uploading into financial accounting system (Venus).

SCOPE:

- **Ensure correct classification**
- **Ensure compliance with GRAP standard**
- **Ensure correct alignment in recording of Assets**
- **Ensure fair presentation of all assets.**

The following documentation should accompany your quotations:

- a) Recent Central Supplier Database (CSD) summary report.
- b) An original or certified copy of valid B-BBEE certificate
- c) Completed declaration form (downloadable from www.molemole.gov.za)

The following conditions will apply:

- Quotation must be on an official letterhead of the company
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Evaluation Criteria

The bid will be evaluated based on:

- **Functionality = 60 points (minimum qualifying score = 75%)**

<u>Criteria</u>	<u>Weight (60 points)</u>	<u>Applicable Value System</u>
Project coordinator Detailed CV and certified copies of NQF level 7 (not more than 3 months)	20 points	Poor = 1 Average = 2
Experience in GRAP asset register alignment ✓ Attach 3 (minimum) proof of successful related projects (testimonial)	30 points	Good = 3 Very good = 4
Experience in working with Venus system ✓ Attach a proof from institution/company that is licensed to operate similar system	10 points	Excellent = 5


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Mission: To provide essential and sustainable services in an efficient and effective manner

- **Preference point system**, (80/20). Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr. Mabote NJ at 015 501 2316** between **08:00** and **16:30**. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **07 December 2016 at 12:00**, clearly marked "**RE-ENGINEERING OF THE ASSET REGISTER**". No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr. Makhura N.I
MUNICIPAL MANAGER

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